Guidelines for the Preparation & Presentation of Posters

An academic poster is a visual representation of your submitted research paper. Authors should aim to use the poster as a mean for generating active discussion of the research. Please note that the text and presentation of all posters should be in **English** only.

Design and layout

- All posters should be in LANDSCAPE format and size: **3.10 feet (Length) X 2.10 feet (Height). One (01) inch border** must be kept in all sides to fix the posters in supporting frames.

- The top of the poster should display, in lettering not smaller than 2.5 cm in height, the following information (see Figure 01):
  Title of the Paper, Name(s) of the Author(s), Affiliation(s)

- Whilst a poster is a visual tool it still needs to maintain a logical structure in order that a viewer can easily follow and understand your argument from start to finish. Consider including an introduction, methodology, results, discussion, conclusion and references.

- The poster should be easily readable at a distance of two meters. Use upper and lower case for general content, as all-capital text is difficult to read. Avoid using mixtures of font styles.

- You must also remember to correctly reference any images that you use. Tables and charts should be labelled appropriately and formatted in order to best enhance their visibility.

- When deciding on colour schemes for your poster use a colour wheel to pick two or three complementary colours and try to avoid patterns that would distract readers from the text.

- Make it obvious to the viewer how to progressively view the poster. The poster generally should read from left to right, and top to bottom. Numbering the individual panels, or connecting them with arrows is a common practice (see Figure 02).
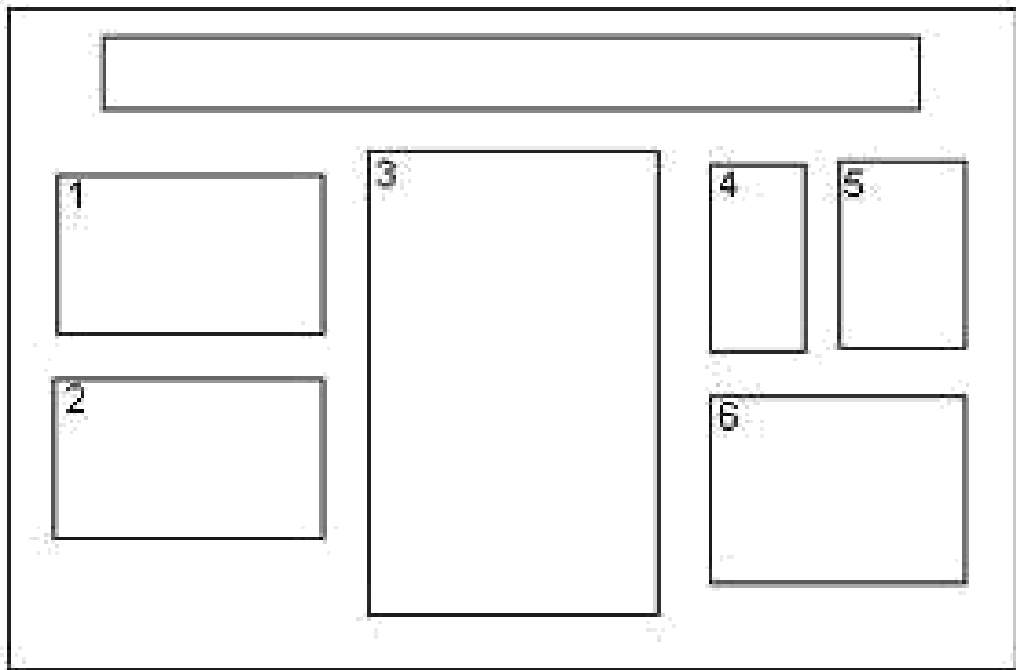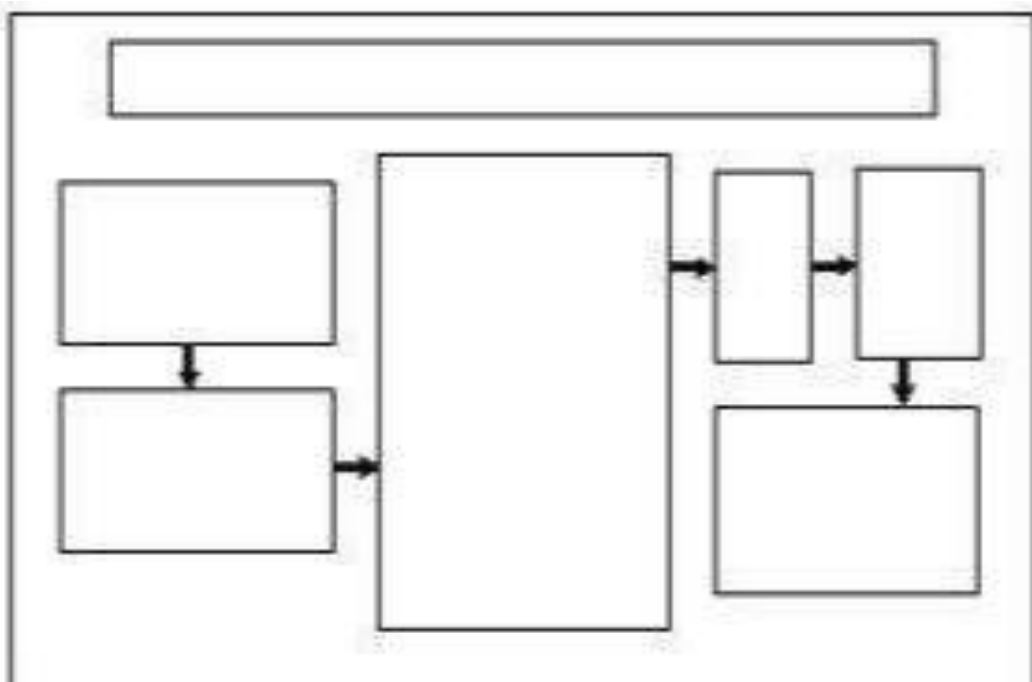
FIGURE 01

FIGURE 02

Display Time

Posters must be displayed at respective session venues during the time of the conference as indicated below. Please be aware that all posters should be prepared in advance and handed over to session coordinators by 1000 hours on 13th September. Please refer to program guide for more details.

13th September - 1000-1600 hrs

14th September - 0800-1700 hrs

Judging Criteria for Best poster award

- The judgment will be done by a panel of judges.

- When posters are evaluated each participant should be ready in front of his/her poster to answer all questions from the judges.

- The judges will come to your poster during poster presentations. The presentation schedule will be informed to you once the program is finalized.

- You will be given about 4-5 minutes to present your poster including questions and answers. Judges may pose questions during the evaluation of the poster.

- Judges will even evaluate your enthusiasm towards your study, interest and knowledge in the area of your research.

- The best poster presentation winner will be announced on right after the poster evaluation on 13th September. The decision of the winner will be withdrawn if the winner is not present at the time of announcement.

- Apart from the judging time you may also be present at the poster to share your research with interested participants.

- The judge's decision will be final and no clarification will be given.

Dr. Upali Rajapaksha
Conference Chair 2018